

Risk Assessment Form

Activity:	Soft Archery	Date Assessed:	January 2026	Review Date	January 2027
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Assessed by:	Emma Pratt	Signature:		Date:	Jan 2026
Reviewed by:	Dave Dryden	Signature:		Date:	Jan 2026

Hazard	Who might be harmed	Controls	After controls			What further action is required to control risk
			Severity 1-10	Likelihood 1-10	Rating (SxL)	
Overshot arrows - bruising and eye injury	Participants	Participants advised of risks prior to use. Responsible adults are always in attendance. Barriers to be used as appropriate. Maintain a sensible clear overshoot area (10-20 metres). Set up range towards a wall or fence.	2	4	8	
Arrow collection -	Participants	No running in the area. Ensure all participants have finished shooting before collecting arrows. Take any unshot arrows down the range when collecting arrows.	2	4	8	

Rating	81-100	61-80	41-60	21-40	11-20	0-10
Action	Immediate action - Activity to risky	Immediate action - Activity to risky	Not adequately controlled - Further controls required	Further investigation required.	Adequately controlled	Trivial risk

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bruising/ eye injury						
Bow string - abrasion, bruising to arm or facial injury	Participants	Long hair tied back. Any loose clothing tucked away. Faulty equipment bruises, cuts and abrasions. All equipment must be inspected before use.	3	4	12	
Faulty equipment - bruises, cuts and abrasions..	Participants	All equipment checked prior to use.	2	3	6	

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incorrect technique - sprains, strains, grazes to fingers.	Participants	Give clear instructions and a demonstration. On-going monitoring and advice.	3	5	15	
Stray arrows- bruising, eye injury	Participants	Arrows must always be pointed towards the target. Range must be set up in a direction facing away from the public or spectators.	2	4	8	
Unsupervised access - bruising, eye injury	Participants	Responsible person must supervise at all times. Arrows must be removed when unsupervised.	3	3	9	

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