

### Risk Assessment Form

Activity:	Soft Archery	Date Assessed:	January 2025	Review Date	January 2026
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Assessed by:	Dave Dryden	Signature:		Date:	Jan 2025
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#### Trustee Review

Copy forwarded to trustees	Yes			Date:	Jan 2025
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Hazard	Who might be harmed	Controls	After controls			What further action is required to control risk
			Severity 1-10	Likelihood 1-10	Rating (SxL)	
Overshot arrows - bruising and eye injury	Participants	Participants advised of risks prior to use. Responsible adults are always in attendance. Barriers to be used as appropriate. Maintain a sensible clear overshoot area (10-20 metres). Set up range towards a wall or fence.				

Rating	81-100	61-80	41-60	21-40	11-20	0-10
Action	Immediate action - Activity to risky	Immediate action - Activity to risky	Not adequately controlled - Further controls required	Further investigation required.	Adequately controlled	Trivial risk

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Arrow collection - bruising/ eye injury	Participants	No running in the area. Ensure all participants have finished shooting before collecting arrows. Take any unshot arrows down the range when collecting arrows.				
Bow string - abrasion, bruising to arm or facial injury	Participants	Long hair tied back. Any loose clothing tucked away. Faulty equipment bruises, cuts and abrasions. All equipment must be inspected before use.				
Faulty equipment - bruises, cuts and abrasions..	Participants	All equipment checked prior to use.				

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Incorrect technique - sprains, strains, grazes to fingers.	Participants	Give clear instructions and a demonstration. On-going monitoring and advice.				
Stray arrows - bruising, eye injury	Participants	Arrows must always be pointed towards the target. Range must be set up in a direction facing away from the public or spectators.				
Unsupervised access - bruising, eye injury	Participants	Responsible person must supervise at all times. Arrows must be removed when unsupervised.				

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